

SMANN Meeting Minutes

DATE: 01/21/25

TIME: 1435

MEETING CALLED TO ORDER BY: Jami Cox

IN ATTENDANCE

Rebekah Wellman, Jami Cox, Chris Adams, Robin Keeney, Anne Dolecki, Angela Lassitter

MEETING MINUTES REVIEW/BYLAW REVIEW

- December meeting minutes approved

EDUCATION & PRACTICE

- Mead Johnson sponsoring Tuesday night conference dinner with presenter Maureen Shogan speaking about Neonatal skin care guidelines
- We have all time slots filled with presenters on Wednesday
- Send Angela all the presenters email addresses so she can send bulk email to all presenters and send all forms- Conflict of interest and speaker form-, verify who needs a room for the night
- Tentative date for 2026 conference, March 10-11, 2026
- May CE dinner possibly May 8 or 15- Rebekah to email Lawyer/RN to see her availability

- We have 17-20 vendor for Wednesday, Robin will email committee the list
- There is going to be different levels for vendors depending on what they pay to participate and where they are placed in the vendor room will be based on what level they are
 - o Silver \$250
 - o Gold \$500
 - o Platinum \$1000
- Michelle Whalen would like U of M Flint to have a table at the conference to share info about the new NNP program–**Do we need to reach out to someone or is she going to do that??**

FUNDRAISING & COMMUNITY PROJECTS

- We will be collecting canned goods at the CE dinner Tuesday to donate to Gleaners food bank
- We will be collecting Easter baskets at the conference on Wednesday to donate to C.O.T.S.

MEMBERSHIP

- Make flyer for each table at conference with info about NANN/SMANN along with their website for attendees to sign up and get more info; put fun tips/member perks about becoming a member
- Put column on sign in sheet at conference for attendees to put their hospital system

COMMUNICATIONS

- Student Nurse Scholarship and gratitude scholarship application have been updated and posted on SMANN website
- We are going to hold off until Fall to spread the word about the student nurse scholarship
- Updated cost of conference for this year
 - o SMANN member– \$90
 - o Non-member– \$110
 - o Retiree/Student– \$50
- Robin is waiting to hear from Bavarian Inn for room rate and code to share with those who want to book a room
- Make survey for conference to ask attendees for their opinion on location, topics and other suggestions
- Master to-do list has been emailed to all committee members
- Ask Bavarian Inn about more substantial breakfast on Wednesday

- Promote conference hard!!! Flyer, website, social media, word of mouth, send to delegates to post at individual hospitals and to their units, email members
- Make calendar of events for the year at the February meeting

TREASURER

- Anne to apply for license and gaming license for 50/50 during conference
- Chris Adams and Rebekah Wellman going to bank on 1/23/25 at 4pm to add Rebekah Wellman (Secretary) to the account as Authorized representative, remove Linda Reid from account, Move Chris Adams to authorized signer. Keep only Rebekah Wellman, Anne Dolecki, Chris Adams and Robin Keeney on account, remove all other names
- Have the duplicate checks been shredded-Chris?

★ The meeting was called to close at 1630. Next meeting will be February 10, 2025 at 6pm in Plymouth, location TBD.